List of documents for passing the entrance examination in the form of competitive selection (portfolio) for foreign citizens entering through a separate competition, and criteria for evaluating the portfolio.

Master's Programme "Master of International Business"

Portfolio's element	Description	Gradings (100-points scale)
Mandatory Documents		
1. Motivation letter	a) Reasons why the candidate has chosen the Master of International Business programme; b) Professional interests and career prospects (maximum 1 page of A4 format, in English)	40
2. Two letters of recommendation	In English or Russian, preferably one from academic institution and one from employer or internship supervisor. Letters must contain the contact information of the person who recommends you, date and signature. Recommendation letters must be recent (no older than 1 year at the time of application). Follow the link to learn more about the guidelines of writing letters of recommendation.	20
3. Resume (CV)	In English or Russian.	25
4. Copy of diploma and official transcript	Or an official university document confirming program completion or indicating the number of degree credits earned to date. The amount of degree credits earned towards graduation must be equivalent to a bachelor's degree or a master's degree.	5
Documents that can be included in the portfolio		
1. Copies of documents confirming academic and professional achievements of the applicant	Publications of research papers, certificates, awards, etc.).	10

2. International Business related courses, trainings and workshops.		
International language certificates confirming the level of English proficiency (TOEFL / IELTS / PTE / CAE / BEC / Linguatest, etc.)	6 (IELTS) 80 (TOEFL IBT) 500 (TOEFL PBT) Applicants with no proof of English proficiency* or test scores less than the minimum requirement must pass an interview in English. *If English is your native language or was the language of instruction in your previous university degree, you are exempt from the interview.	-
Maximum Score		0-100