

List of documents for the entrance test in the form of competitive selection (portfolio) for foreign citizens entering in a separate competition and criteria for portfolio evaluation

Educational Program “World Economy”

Portfolio section	Comments	Maximum Points
<i>Mandatory documents</i>		
Copy of the educational certificate (diploma)	Copy of the document on higher education of the Russian or foreign university and the corresponding annex to it (transcript).	30
CV	Should contain information on work experience and / or scientific activities in the field of economics, with an indication of the position and list of duties performed, as well as additional skills. This information must be documented.	10
Cover letter	Written in a free form, no more than one page of printed text format A4. It is desirable to rank the tracks, highlighting the most preferred.	10
<i>Documents that can be included in the portfolio</i>		
References (from employer and/or supervisor)	<ol style="list-style-type: none"> 1. One of the recommendations is provided by the scientific director of the final qualification work, head of department, etc. 2. Another - from the representative of the organization where the internship student, or the head from the weaving job. 	5
Scientific publications in the direction of “Economy”	Provides a list of all publications with full output and the full text of the 2 most relevant articles. The topic of the work, indexing of the journal (reflection in various databases), as well as its impact factor, quartile.	20
English proficiency	The evaluation is carried out according to Appendix A.	15

<p>Advanced training, completion of courses, professional certificates, participation in conferences etc. in the direction of “Economy”.</p>	<p>It is necessary to indicate a list of events related to “Economy” in which the applicant took part, attaching a copy of the received document/certificate (victories in student Olympiads, work competitions, participation in summer and winter schools, receiving personal scholarships, etc.)</p>	<p>10</p>
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