

A list of documents for passing the entrance test in the form of a competitive selection (portfolio) for foreign citizens entering a separate competition, and criteria for evaluating the portfolio

Educational program "Population and development"

	Elements of portfolio	Description	Gradings (100-points scale)
Strictly Required Elements¹			
1.	Letter of Motivation	This letter should describe reasons for applying to the programme. It is possible to conduct interviews to describe the motivation of applicant and confirmation of knowledge of English. Interviews are conducted selectively with the most promising candidates	0-40
2.	Letters of recommendation from the employer and/or supervisor	No more than 2 letters signed by the persons The content of the letter is considered, as well as the place of work of the person who gives the recommendation	0-8
3.	A copy of the document confirming the level of education (diploma of education or certificate of academic performance)	Previous education should be confirmed by the higher education (bachelor, specialist, master) diploma. The grades of the subjects in the diploma, the profile of the received education, as well as the place of study are considered	0-10
Additional elements (may be presented if an applicant is in possession of them)			
4.	Academic achievements	-	Maximum 25
4.1	Copies of documents confirming the availability of scientific publications, presentations at scientific seminars/conferences;	Publications should be confirmed by the scans of the texts or links to the electronic sources	0-20
4.2	Copies of documents confirming the experience of research activities	Participation in a scientific project must be confirmed by an official document. The text of the dissertation can also be submitted for consideration in electronic form.	0-15
5	Personal achievements	-	Maximum 17
5.1	Copies of additional educational documents (advanced training, courses, professional certificates, etc.)	All diplomas and award certificates should be scanned, and the scanned copies are accepted as a confirmation	0-10

¹ All portfolio's elements must be uploaded prior to a defined data.

5.2	Copies of documents confirming the level of proficiency in foreign languages	Additional certificates should be confirmed by the documents – hard or soft-copies	0-8
5.3	Copies of documents confirming the availability of international scholarships or grants	Personal scholarships must be confirmed by a special notification from the university or the foundation that provided the scholarship, or a list of scholarship holders from an official open source. Grants must also be confirmed by official documents.	0-10
5.4	Resume or confirmation of relevant work experience with a copy of the employment record or other documents	Professional training must be confirmed in various ways: a copy of the agreement, a letter from the immediate supervisor or other supervisors, and other copies of official documents. Only a resume is not a confirmation of professional experience. Supporting documents from the employer are required	0-14
5.5	Completed creative task or solution of a professional case	Supporting documents must be provided	0-10