

Approved by the Academic Council of EP “Religion and Society”
Minutes of 20.11.2023 No. 3
HSE University, Faculty of Humanities

Criteria of the portfolio
for admission to the educational program of Master’s degree
“Religion and Society” in the academic year 2024/25
direction of preparation 47.04.01 Philosophy

Academic Director of the program Vsevolod V. Zolotukhin

Moscow
2023

List of documents for passing the entrance test in the form of a competitive selection (portfolio) for citizens entering educational programs of higher education – Master’s degree programs, and criteria for evaluating the portfolio to the Program “Religion and Society”

Form	Score
Interview. At the interview the applicant makes a small oral presentation of the proposed research project, talks about how he/she presents the goals and objectives of training within the framework of the program. The Commission asks questions that reveal the applicant's level of preparation in the subject area of philosophical sciences, general humanitarian erudition	15
<i>Compulsory documents</i>	
Copy of the document confirming the level of education	20
Diploma with honors in higher education with specialization in: religious studies, theology, philosophy, sociology, history, cultural studies	20
Diploma with grades “good” and “excellent” (no “satisfactory” grades)	15
Diploma with “satisfactory” grades	11
Other areas of training	
Diploma with honors	10
Diploma with grades “good” and “excellent” (no “satisfactory” grades)	5
Diploma with “satisfactory” grades	3
Letter of motivation (see Appendix 2)	15
Demonstrating motivation to learn and further use of acquired knowledge	5
Demonstration of scientific and educational achievements, as well as the experience of expert, pedagogical activities, activities in the field of public administration	5
Style, logical presentation	5
<i>Educational documents that can be included in the portfolio</i>	
Documents on additional education	15

Documents on additional education, advanced training with specialization in: religious studies, theology, philosophy, sociology, history, cultural studies (the score does not depend on the number of diplomas, it is not summed up)	8
Certificates of completion of online courses with specialization in: religious studies, theology, philosophy, sociology, history, and cultural studies. (the score does not depend on the number of courses taken)	2
Language courses, participation in winter/summer schools, documents confirming the completion of training internships (the score does not depend on the number of courses taken, it is not summarized). courses taken, not summarized)	5
Research publications	15²
Monographs on religious studies, theology, philosophy, sociology, history, and cultural studies	from 1 to 15 points, according to the reviewers' evaluation (evaluation criteria in Appendix 1).
Publications in scientific peer-reviewed journals indexed in RSCI core or in Scopus, Web of Science databases on religious studies, theology, philosophy, sociology, history, culturology (without co-authorship)	from 2 to 6 points, according to the reviewers' evaluation (evaluation criteria in Appendix 1)
Publications in scientific peer-reviewed Russian or foreign journals indexed in RSCI core or in Scopus, Web of Science databases on religious studies, theology, philosophy, sociology, history, cultural studies (co-authored)	from 1 to 3 points, according to the reviewers' evaluation (evaluation criteria in Appendix 1)
Publications in scientific peer-reviewed Russian or foreign journals, indexed in databases other than RSCI, Scopus and WoS, on religious studies, theology, philosophy, sociology, history, cultural studies (without co-authorship)	from 2 to 5 points, according to the reviewers' evaluation (evaluation criteria in Appendix 1)
Publications in scientific peer-reviewed Russian or foreign journals indexed in RSCI databases (not core), on religious studies, theology, philosophy, sociology, history, cultural studies (co-authored)	from 1 to 3 points, according to the reviewers' evaluation (evaluation criteria in Appendix 1)
Publications in collections of articles, conferences, almanacs, scientific student journals on religious studies, theology, philosophy, sociology, history, cultural studies	3 points (evaluation criteria in Appendix 1)

Publications on scientific and educational portals and websites, in non-fiction publications on religious studies, theology, philosophy, sociology, history, cultural studies	1 point (evaluation criteria in Appendix 1)
Diplomas for successes in competitions of scientific and project works, in other scientific, research, educational activities in religious studies, theology, philosophy, sociology, history, cultural studies	5 points³
Work experience in the field of education, science, confirmed by a copy of the contract or employment booklet	up to 7 points⁴
Letters of recommendation (from employer in a professional field relevant to the profile of the Master's program (scientific research, higher education, public service/working in state affiliated institutions, etc.) and/or from a supervisor; not more than two in general.	up to 7 points⁵
TOTAL	100 points

¹ The applicants who have scored at least 31 points according to the results of document verification are invited to the oral interview. The interview can be conducted both remotely on the Yandex Telemost platform as well as in person.

² The sum of points for the publication section cannot exceed 15.

³ The sum of points for a section cannot exceed 5.

⁴ The sum of points for a section cannot exceed 7.

⁵ The sum of points for a section cannot exceed 8.

Appendix 1

CRITERIA FOR EVALUATION OF SCIENTIFIC WORKS SUBMITTED AS PART OF THE PORTFOLIO

To evaluate the scientific part of the portfolio, the applicant may submit either a monograph or a paper (no more than one, the strongest and preferred for him/her, for each nomination, highly rated journals, low-rated journals, anthologies/almanacs, sci-pop). Within each of the listed nominations, points are not summarized.

1. Relevance of the scientific work to the specified range of humanities specialties.
2. The presence in the work of a clearly distinguishable concept, supported by rational arguments, methodologically correct within the framework of the relevant specialty.
3. use of sources in foreign (Western and/or Asian/African languages).
4. adequate use of primary and secondary sources.
5. Mastery of professional academic literature on the topic.
6. In case the submitted materials are found to be plagiarized or published in “predatory” journals that accept articles for a fee and without double-blind peer review, the grade for the scientific part of the portfolio will be canceled.

Appendix 2

Sample motivation letter

FULL NAME

E-mail Contact phone number

MOTIVATION LETTER

I want to take part in the competition for the master's program... in the direction of training named ...

Why did I choose this particular educational program?

What are my professional plans for the future, how are they related to the training on the program?

What other reasons prompted me to continue your education and decide to enroll in the program?

What are my expectations from studying at this program?

How do I plan to use the acquired knowledge and skills in my practical activity?

Signature of applicant

Date.

The letter of motivation should be typed on a computer. The size of the letter should not exceed 2 A4 pages of text in Times New Roman 14 size font with single line spacing.