PORTFOLIO EVALUATION CRITERIA

Portfolio position	*Criteria for awarding points*
Education (basic)	**The maximum score is 5** *Criteria: Honours degree, high grades in major courses*
Education (additional)	**The maximum score is 5** *Criteria: training on profile professional retraining programmes, professional development programmes, summer schools, availability of online course certificates, etc.*
Academic activities	**The maximum score is 15** *Criteria:* *participation in conferences - up to 5 points* *participation in scientific projects - up to 5 points* *publications - up to 5* points *publications in scientific journals VAK, Scopus, WOS are evaluated to the maximum extent possible*
Project activities	**The maximum score is 15** *Criteria: experience of project work in the profile, motivation*
Personal achievements	**The maximum score is 5**
Letter of motivation	**The maximum score is 20**
Creative work	**The maximum score is 10**
Interview	**The maximum score is 25**
«I am a Professional» Olympiad	Victory - **40 points**

APPLICATION FORM FOR THE DIGITAL METHODS IN THE HUMANITIES PROGRAMME

SURNAME, FIRST NAME, PATRONYMIC	
EDUCATION	
BASIC EDUCATION	*Indicate the higher education you have received: bachelor's degree and other levels of education, if any. Specify the speciality, year of enrolment and graduation, university, unit you did not complete. Attach to the form all necessary documents (scan of the diploma and necessarily an insert with grades)*
ADDITIONAL EDUCATION	
PROFESSIONAL RETRAINING PROGRAMMES	*Specify the name of the programme, the period of the programme, the location of the programme, attach the necessary documents*
ADVANCED TRAINING PROGRAMMES	*Specify the name of the programme, the period of the programme, the location of the programme, attach the necessary documents*
ONLINE COURSES	*List no more than 5 online courses that have relevance to the Digital Methods in the Humanities programme, attach certificates*

ACADEMIC EXPERIENCE	
Academic experience in any academic field is taken into account!	
CONFERENCES	*Indicate the name of each conference, title of the paper, year and venue*
PUBLICATIONS	*Provide a full bibliographic reference for each publication*
GRANTS.	*Include the full name of the grant, name of the grantor, period of the grant, name of the supervisor, name of the organisation where the activity was carried out, provide a link to the project or application, describe what your task was in the project*
PROJECT EXPERIENCE	
EDUCATIONAL PROJECTS	*Provide the full name of the project, who implemented it, provide a link to the project, and describe your role in the project. If you have had media publications on the project, please provide links to these publications*
POPULAR SCIENCE PROJECTS	*Give the full name of the project, who implemented it, provide a link to the project, describe your role in the project.* *If you have had media publications on the project, please provide links to these publications*
IT PROJECTS	*Give the full name of the project, who implemented it, provide a link to the project, describe your role in the project.* *If you have had media publications on the project, please provide links to these publications*
OTHER PROJECTS THAT ARE IMPORTANT FOR US TO KNOW ABOUT	*Give the full name of the project, who implemented it, provide a link to the project, describe your role in the project.* *If you have had media publications on the project, please provide links to these publications*
WORK EXPERIENCE	
BRIEF SUMMARY	*If you have work experience, list the places you have worked, period of work, position and tasks you have performed.*
AWARDS AND ACHIEVEMENTS	
PERSONAL SCHOLARSHIPS	*Write the name of the scholarship and the year of receipt. Attach the necessary supporting documents.*
OLYMPIAD VICTORIES	*From the school Olympiads, only the All-Russian Olympiads should be indicated. Please attach the necessary supporting documents.*
BEST PAPER OR BEST ARTICLE	*Indicate the title of the article or report. Attach the necessary supporting documents*
LINK TO ADDITIONAL MATERIALS	*Provide an internet link to additional materials to the portfolio, if they have not been uploaded in pdf-format (business card webpage, certificates of online courses, description of project and academic activities, texts of scientific publications)*