

Approved by East European Studies DP
Academic Committee Minutes No. 22/a,
dated September 20, 2023

**NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF
ECONOMICS**

Faculty of Humanities

School of Philological Sciences

Portfolio components and assessment criteria for admission to the East European Studies
Master's programme, in the field:

51.04.01 Cultural Studies

Moscow, 2023

Portfolio composition

To take part in the portfolio competition, you must submit the following documents to the Admissions Office:

1. **Copy of a document of education** – Specialist/Bachelor's/Master's degree diploma;
2. **Motivation letter (in English; for foreign applicants – in Russian)***, with a statement of key interests (no more than one standard A4 page);
3. **Research project + abstract** (in English; for foreign applicants – in Russian)**;

Furthermore, the following documents may also be submitted:

1. Recommendation letters from academic supervisors, well-known specialists, university instructors, researchers in science, education and culture, who are familiar with the academic and project work of the applicant.
2. Academic works and published materials (if available);
3. Diplomas, certificates and other documents, specifying professional development achievements (if available);
4. Diplomas of winners and laureates of academic and project paper competitions, as well as student Olympiads (if available);
5. Information on scholarships issued by ministries, institutions, and/or funds, with a certificate from an institution of higher education (if available) attached thereto as evidence;
6. Confirmation (certificates) on proficiency in English at a level not below Advanced (C1+)
7. Confirmation (certificates) of fluency in German/French at a level not below Intermediate (B1+).

Key competition criteria for selection:

- performance in courses under Bachelor's, Specialist or Master's degree programmes;
- achievements in academic studies, confirmed with publications, diplomas for success in student project competitions, student Olympiads, conferences and other events;
- general culture, developed while taking part in modules of general humanities and social sciences disciplines when pursuing one's Bachelor's studies, or taking part in a Specialist degree programme.

Criteria for assessing applicant's portfolio:

Total grade – 100 points

1	Previous education (humanities education, grades received)	5*
2	Knowledge of a foreign language (international language certificates* **)	15*
	Knowledge of English* <i>Diplomas, certificates and other documents, confirming skill level in English (IELTS (7 points or higher), TEOFL IBT (from 100 points), TOEFL RBT (from 600 points), CAE, and CPE (submission of certificates)</i>	10
	Knowledge of German and French **	10
	Knowledge of Russian language (for foreigners)	10
3.	Academic accomplishments Best to be presented as a CV/resume	15*
3.1	List of academic publications	5
3.2	Participation in academic and practice conferences and seminars/professional competitions or Olympiads and/or status as a recipient of a scholarship or academic fund grant	5
3.3	Recommendation letter	5
4.	Motivation letter (in English: for international applicants – in Russian) Written in an open format; should answer the following questions:	5*

	<ul style="list-style-type: none"> • What motivated you to continue with your education? • Why did you select this programme? What other Master's programmes are you considering? • What are your professional plans for the future? How does the programme relate to them? <p>What are your expectations of the East European Studies programmes?</p>	
5.	(Interview)	25*
6.	<p>Research project (in English; for international applicants – in Russian)</p> <p>Description of research project, which applicant is proposing to carry out during their participation in the programme (8,000-10,000 words with spaces). This should include a short statement on the core idea/conception, an overview of sources and literature on the given topic, possible research methods, as well as forecast outcomes (hypotheses).</p>	30*
7.	<p>Abstract (in English; for foreign applicants – in Russian)</p> <p>Short statement on project research (1,500 – 2,000 symbols with spaces)</p>	5*
Total		100