

NATIONAL RESEARCH UNIVERSITY HIGHER SCHOOL OF ECONOMICS

Faculty of Economic Sciences

ADMISSION PORTFOLIO REQUIREMENTS

**for international applicants
"FINANCIAL ENGINEERING"**

Academic Supervisor: Nikolay I. Berzon

Moscow 2023

	Portfolio item	Maximum number of points
Required documents (mandatory)*		
Copy of the diploma and transcript	If an undergraduate/graduate diploma is available at the time of application, a copy of the diploma and an annex with a list of subjects studied should be provided. In the case of no diploma, a transcript with grades confirming the last attestation.	10
Degree in economics or finance and credit		
Degree with honors	Grades A+, A, B+, B	+5
Masters degree	Grades A+, A, B+, B	+5
Letter of motivation	Up to 1 A4 page, in Russian The applicant should include in the letter: a) motivation to study in the selected master program b) career plans for the future	15
CV	In Russian, should include confirmation of the applicant's work or research experience in related field, including internship during HEI studies, position and list of duties	15
Letter of recommendation	Written recommendation letters from professionals, faculty or colleagues (contact information of the recommender should be included in the letter)	15
<i>Additional documents (optional)*</i>		
Research papers, conference and research workshops presentations	Not required, but are graded if available. List of publication in scientific or professional journals, articles and abstracts in collections of papers, conferences, collections of students papers, etc. including author's name and paper title	10

Professional training, HSE courses in finance. Olympiads in economics and mathematics	Not required, but are graded if available. List of courses attended including awarded certificate/document	10
Valid English proficiency tests	TOEFL/IELTS/PTE/CAE/BEC	10
Other international certificates	Not required, but are graded if available.	10
Total		100

Portfolio composition and assessment criteria

1. Resume/CV (in Russian/English)

Resume (including recent photo, education, list of publications, research experience, participation in research projects, conferences, short term schools, research grants, languages proficiency and other academic achievements). The resume must be compiled in Russian and English;

2. Motivation letter (500-1000 words in Russian)

In the motivation letter, the applicant needs to discuss the area of their research interests and plan for research, expectations associated with master study in the chosen program, further directions of development and goals after graduation, what theoretical and practical skills the applicant expects to pursue during the graduate program;

3. A copy of the academic degree and transcript with a list of completed disciplines and grades in these disciplines

If the applicant has not yet received a bachelor's degree, they can attach an official copy of the list of completed courses with grades.

4. Letters of recommendation (preferably from a person familiar with academic and scientific achievements of the applicant)

Letters of recommendation must be written in Russian/English and must contain contact information of the recommending person.

5. Research works of the applicant (in the form of POE files): (if any exist) (research thesis of the applicant can be accepted);

Publications or graduating diploma in the field of mathematics, computer science, economic sciences, and finance can be considered relevant. The compliance of the work with one or more specified areas is determined by the commission.

b. Diplomas and certificates confirming advanced training (studying courses on a course), other academic achievements of the applicant (winner of the student Olympiads, student works competitions, etc.), individual academic scholarships and study grants (if any).