

# RECOGNITION OF FOREIGN EDUCATION



## STEP 1. Prepare your documents

- 1) Document confirming the citizenship and identifying the applicant ID (passport) + notarized translation of ID document
- 2) Original copy of the school diploma/certificate (or equivalent), the specific legalization procedure of which will depend on the country where the diploma was issued + notarized translation
- 3) Original of official transcripts (supplement with marks) + notarized translation

# You need to upload a notarized translation to each document!

*Notarized Translation made*

on the territory of  
the Russian Federation

OR

at the Embassy/Consulate  
of the Russian Federation  
in the country of the applicant

*It must be certified either by*

a representative  
of the consular  
department.

OR

a notary

If you are in the Russian Federation, you can translate your documents in any translation agency that cooperates with notaries

# Legalization is...

... the assignment of validity to educational documents for use on the territory of the Russian Federation.  
The type of legalization depends on the country.

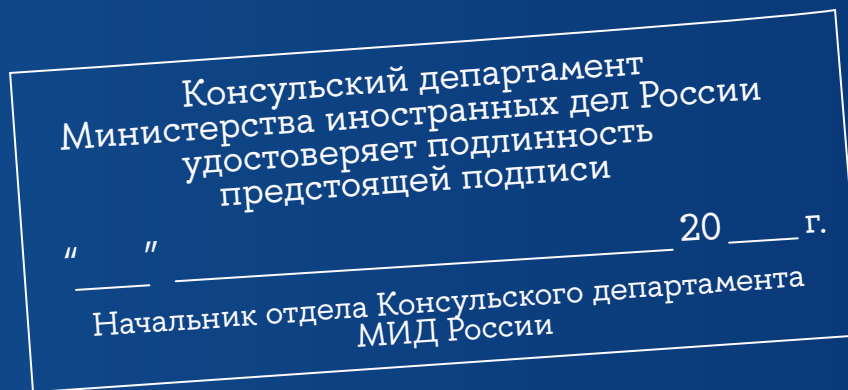


# Types of legalization

## Type 1. Consular legalization

### Stage 1.

Certify at the Ministry of Foreign Affairs  
(in your country)



### Stage 2.

Assure the consular service  
of the Russian Federation

Note! Legalization is not a translation certification!

# Types of legalization

## Type 2. *Apostilization*

(obtaining an apostille stamp)

Look who is engaged in the apostille in your country. Most often this can be the Ministry of Education of your country.



**IMPORTANT!**

Apostille is not a separate document, but exists only in conjunction with the document.

## STEP 2.

In your Personal account of a foreign applicant, find the «recognition» section and upload your documents.

Carefully read the instructions for uploading documents.

Follow the format (multi-page PDF) and sequence. You are making 2 PDF files.

- **File 1** - scans of the original diploma and transcript (attachments)
- **File 2** - translations of these documents



## STEP 3.

After you click the «Apply» button, you will need to wait 3 to 5 days. If the specialist has questions about the application, you will receive a letter from the system with the subject.



In this case, you need to carefully read the comment and correct the mistakes.



## RESULT OF CONSIDERATION OF APPLICATION

- 1** «Application for recognition is returned» – read carefully a comment from expert, update your application and re-submit.
- 2** «Preliminary recognition» – the documents should be revised, read carefully a comment from expert in your Personal account.
- 3** «Final recognition» – the documents are OK, bring them to the study office upon arrival at the University!