

Evaluation criteria of a portfolio for foreign citizens applying for educational programmes of higher education - Master's programs within the framework of a separate competition for foreign citizens within the admission campaign 2023-2024

Criteria for portfolio assessment for English-taught Master programmes at HSE St. Petersburg 2023-2024

38.04.00 Economics and Management

Finance

International Business in the Asia-Pacific Region

Arts and Culture Management

Data Analytics for Business and Economics

41.04.00 Political Science and Area Studies

Comparative Politics of Eurasia

46.04.00 History and Archaeology

Global and Regional History (https://spb.hse.ru/en/ma/grhistory/requirements/)

^{*} Interview is held in English

	Status	Requirements	Score	
CV	Compulsory element	Europass format or similar form of curriculum vitae in English	Fail / Pass	
Motivation Letter	Max 1 A4 page, font Times New Roman, font size 14, space 1,5. Language – English Please, include the answers of the following questions to your Motivation letter: 1) Why do you want to study in Russia? 2) Why do you choose HSE St. Petersburg and the programme you are applying for? 3) How will education at HSE St. Petersburg contribute to your professional development? 4) What ways do you think you can make a contribution to the University? 5) What makes you a good candidate		0-5	
		For the Master's programme 'Data Analytics for Business and Economics', the additional points (5) are given for the rationale for choosing one of three applied tracks: Customer Analytics People Analytics Economic Data Analysis	+5	

Recommendation Letter	Compulsory element	The formal letter of reference should be written on the official letterhead including the contact information and signature of the header for recommendation letter. It is strongly recommended to submit at least one recommendation letter.	• 1 letter - 5 scores • 2 letters - 10 scores
		For the Master's programme 'Data Analytics for Business and Economics', the maximum number of points for a criterion is 5	0-5
Diploma with transcript of records	Compulsory element	Diploma of Higher Education / University Diploma with the transcript of records = 5 scores Additional scores could be awarded for: 1) Match with educational programme specialization + 5 scores 2) Diploma with Distinction / high GPA + 5 scores 3) In case you are in the final year of Undergraduate studies and have not received the Diploma yet, you should submit the transcript of records for all academic years. +5 scores are awarded for the transcript of records with primarily excellent marks. *It is required to provide a verified translated certified copy of your Diploma in Russian in case the Diploma with transcript of records is neither in English nor in Russian.	5 – 15
Certificate of Language Proficiency	Additional element	General requirements to the submitted certificates (+5 scores): IELTS 6.0 TOEFL iBT 80-90 TOEFL PBT 500-550 CAE / CPE / BEC – previous studies taken in English (verified by Diploma and transcript of records) +10 scores if IELTS >6.0 TOEFL iBT >85 TOEFL PBT >550 Native English speaker	0 – 10

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Academic, professional and personal merits, including GMAT/GRE certificates	Additional element	Participation in international competitions, conferences, Summer and Winter schools at HSE, distinction in studies, other international certificates including GMAT/GRE; publications. At the discretion of the programme, max 10 scores might be awarded.	0 – 10
		For the Master's programme 'Finance', the maximum number of points (10) for a criterion is given separately for GMAT or GRE certificates: GMAT 500-600 = 10 points GRE Math 450-600 = 10 points	
Writing sample of up to 50 pages	For <u>Global and</u> regional history only	The work does not have to correspond to the profile of this master's programme. Provide your most successful, in your opinion, published or unpublished text. This may be your BA thesis or its section, or another thesis, a publication or something prepared or intended for publication, or any unpublished manuscript. Writing sample evaluation criteria: depth of analysis use and analysis of sources theoretical statement of the research question novelty of conclusions and / or: criteria for evaluating the quality of work in the subject area of your undergraduate	0 - 20
Interview	Compulsory element	The interview is in English. The procedure is following: 1. The interview has to be appointed in 14 days after the day the application has been submitted upon condition that the application form is properly filled out and all required documents are submitted. 2. Data and time for the interview are appointed by HSE St. Petersburg. By request of an applicant it is permitted to reschedule the time for interview once only. The applicant has to inform the Commission about rescheduling by sending an email to: iadmission-spb@hse.ru 3. Skype with web-camera or similar available communication tool (Zoom) is used in order to conduct the interview. The interview might also be conducted internally. 4.	Fail – 50

Before the interview starts, the	
Commission has to verify the	
Applicants identity (the Applicant has	
to show the ID) 5. Recommended	
duration of the interview – 15	
minutes 6. During the interview the	
applicant has an opportunity to give	
the comprehensive comments on the	
application and the motivation letter;	
to show the understanding of the	
educational specialization; to show	
strong communication skills in English	
strong communication skins in Linguish	

