

Approved by  
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The federal state autonomous educational institution for higher education  
National Research University Higher School of Economics

**Banking Institute**

**Composition and Criteria of the Portfolio Evaluation  
for Enrollment at the Master Program  
“Financial Analyst”**

**Moscow**

**2023**

**Composition and methodology of the portfolio evaluation for candidates,  
applying to the Master program “Financial Analyst”**

<b>Portfolio composition</b>	<b>Obligatory / optional</b>	<b>Maximum score</b>	<b>Comments</b>
Motivation letter	Obligatory	4	Not more than 1 (one) page of printed text of A4 format, where the candidate provides: a) the reasons to apply to the program; b) professional plans for the future.
Resume/CV	Obligatory	4	Resume proving the job or research experience in the field of planned study, including the internship; positions and job description.
Recommendation letter(s)	Obligatory	10	Recommendation letters from specialists, professors, colleagues familiar with your academic job and/or professional experience
Diploma or the transcript with the grades	Obligatory	10	The candidate provides the copy of the diploma with the attachment, stating all the grades achieved.
Diploma in Economics, Finance, Mathematics, Physics, Computer Science, Engineering, Data Analysis	Optional	8	
Diploma with honors	Optional	15	
Scientific publications, scientific seminars/conferences participation	Optional	10	List of articles in scientific and professional magazines, articles/thesis in conferences proceedings, student works, etc., with naming the author and the publication title
Job experience in finance	Optional	12	Counted if proved and mentioned in the resume
Trainings, qualification trainings, Olympiads on humanitarian and social sciences, etc.	Optional	12	List of courses where participated proved with documents/certificates
International professional certificates: CFA, FRM, ACCA or separate exams on them	Optional	15	In case of providing the electronic copy of the corresponding certificate
<b>TOTAL</b>		<b>100</b>	

The Admissions Committee is entitled to invite the applicant for an interview to clarify and proof the information provided, including the level of English proficiency. The interview involves an interactive dialogue between members of the exam commission and the applicant.

The interview is conducted online, or if the applicant arrives, a personal face to face meeting could be arranged.

***Compliance scale:***

<b>Grades achieved</b>	<b>Grade / recommendation</b>
from 1 to 44 (inclusively)	Unsatisfactory/ declined
from 45 to 100 (inclusively)	Satisfactory/ recommended for enrollment