

Portfolio for Master Programme “Applied Economics”

- *section,
- *maximum points,
- *required paperwork

Resume - 20

Resume (including education, a list of publications, research experience, information on participation in research projects at conferences, student schools, scientific grants, knowledge of languages and other academic achievements). Resume can be written in Russian or English

Motivation letter - 20

One or two pages of A4 printed text in Russian or English covering:

- a) the reasons why the candidate wants to study in this master's programme;
- b) professional plans for the future

Letters of recommendation, 2 letters - 20

Written recommendations from the academic supervisor, faculty, employers, in Russian or English

Copy of diploma or transcript - 10

A copy of the diploma and application with a list of studied disciplines is provided.
In absence of the diploma - an extract with grades in the studied disciplines

Documents that may be included in the portfolio - 10

Research publications, presentation at research seminars / conferences
List of articles in scientific and professional journals, articles / abstracts in working papers, conferences, student papers, etc., indicating the name of the author and title of publication

Other academic achievements - 10

Diplomas and certificates confirming other academic achievements of the applicant (students' olympiads, students' research competitions, etc.), obtaining individual academic scholarships and grants (if any)

Valid international certificates confirming the level of knowledge of a foreign language - 10

Desirable, but not assessed, one of the following:

IELTS, not less than 6

TOEFL IBT (internet based), at least 80, TOEFL PBT (Rareg Based), at least 500

CPE (Certificate of Proficiency in English), not lower than C

CAE (Certificate of Advanced English)

BEC Higher (Business English Certificate)

A certificate is not needed if the language of instruction at the undergraduate level was English. In some cases, in the absence of a certificate, the level of language proficiency can be estimated on the basis of an interview and a motivation letter.

Online interview - 0

It can be carried out by decision of the certification commission to clarify the final grade, assess the level of English proficiency

TOTAL - 100

Applied Economics Academic Supervisor, Dr. Polina Kryuchkova