

HSE University

Institute for Statistical Studies and Economics of Knowledge

PORTFOLIO COMPOSITION
for foreign citizens applying for master's degree programme
“Science, Technology and Innovation Management and Policy”

Academic Supervisor
Dr. Dirk Meissner

2025

List of documents for passing the entrance examination in the form of competitive selection (portfolio) for foreign citizens entering through a separate competition, and criteria for evaluating the portfolio.

Master’s Programme “Science, Technology and Innovation Management and Policy”

Portfolio’s element	Description	Gradings (100- points scale)
<i>Mandatory Documents</i>		
Copy / copies of Bachelor, Master or Specialist diploma / diplomas	Bachelor, Master or Specialist diploma with all attachments	--
Letter of motivation	Letter of motivation (up to 3000 letters in English): The letter should include the following information: <ul style="list-style-type: none"> - the aims of professional development as well as explanation of how the Master’s programme may help you achieve your academic or career goals; - rationale for choosing this Master’s degree programme; - career plans after obtaining this Master’s degree; - additional information which you believe is important for evaluating your application. 	35
Curriculum Vitae	Curriculum Vitae in English, preferably using Europass standard: CV should cover information on professional experience, career achievements, the stages of professional career, personal qualities. All academic achievements and professional experience should be confirmed by relevant documents (certificates, employment records, etc.)	35
English language capability	English language capability is assessed during the interview.	15

<i>Documents that can be included in the portfolio</i>		
Scientific works or articles, research projects;	Overview / copies of scientific works / articles, published or reviewed, contributions to research projects; active contribution(s) to foreign language conferences/ seminars, receipt of scholarships/ grants;	5
Valid English language certificates	The certificate has to be obtained during the last 2 years.	5
Letters of recommendation	Letters of recommendation in English covering a range of skills, such as academic abilities, research experience or applied experience in and out of class.	5
Maximum Score		0-100