

Federal State Autonomous Educational Institution of Higher Education

**NATIONAL RESEARCH UNIVERSITY
HIGH SCHOOL OF ECONOMICS**

Faculty of World Economy and International Affairs

**PORTFOLIO COMPOSITION
for foreign citizens applying for master's degree program**

**“Modern Asian and MENA studies”
(58.04.01 Oriental and African studies)**

Academic program supervisor



Imamkulieva Elmira

List of documents for passing the entrance examination in the form of competitive selection (portfolio) for foreign citizens entering through a separate competition, and criteria for evaluating the portfolio.

Master’s Programme “Modern Asian and MENA studies”

Portfolio’s element	Description	Gradings (100-points scale)
<i>Mandatory Documents</i>		
Basic education (specialization is concerned)	– Possession of honors degree or personal scholarship;	10
	– Bachelor degree Diploma of social science;	15
	– Master’s degree Diploma.	10
CV	Free form.	10
Motivation letter	<p>The content of the letter, its structure and language are assessed.</p> <p>The motivation letter is written in a free form. The volume of the motivation letter should be 1000 - 2000 characters. In the letter it is necessary to justify the choice of the program, to show the consciousness of the choice of specialization and scientific or practical interests related to the countries of the East. It should be clear from the letter to what extent the chosen specialization is related to the previous educational, academic or practical experience, as well as the expected further use of the acquired knowledge (for example, academic work, admission to graduate school, diplomatic, civil service, expert-analytical, pedagogical work, development of business and entrepreneurship, etc.) or why exactly it is necessary for the applicant and what will be the next step in the development of this direction.</p>	10
Recommendations	<p>For a recommendation, you should apply to a supervisor or a lecturer who has taught courses related to the content of the educational program for which you are applying. A specialist who knows the applicant from his/her research work can also can recommend. Recommendations from a specialized scientific institution are valued as much as possible.</p> <p>The recommendation is submitted in writing and is</p>	5

	<p>written in free form. The length of the recommendation should not usually exceed one page. The following items should be specified in the recommendation:</p> <ul style="list-style-type: none"> - data of the recommender (full name, position, academic degree, place of work, phone number); - how long and by what activities (attending lectures, joint research, scientific supervision) the recommender knows the applicant; - assess the applicant's qualities: ability for scientific research, motivation to study, ability to work, ability to think independently, communication skills, etc. 	
<i>Documents that can be included in the portfolio</i>		
Prospective student's participation in profile student competitions and science Olympics, in summer and winter schools of socio-humanitarian field (confirmed by documents)	<ul style="list-style-type: none"> – Conference abstracts; – participation in scientific events (conferences, seminars, etc.), scientific and educational projects, canters, laboratories; – participation in specialized student competitions and Olympiads, summer and winter schools: <ul style="list-style-type: none"> ○ are evaluated depending on their level; ○ are confirmed by diplomas, diplomas, certificates. 	10
Language certificates	<ul style="list-style-type: none"> – IELTS – starting with 6 points; – TOEFL IBT (Internet based) – starting with 60 points; – TOEFL PBT (Paper based)- starting with 400 points; – CAE (Certificate of Advanced English) – availability; – CPE (Certificate of Proficiency in English) – availability; – BEC Vantage/Higher (Business English Certificate) – availability; – SCT Linguatest (Academic/Business) – starting with 67 points. 	10
	Level of Asian language skills.	5
Scientific essay	10-12 thousand characters on stated themes, connected to the topical issues of development of Asian states; Scientific work.	15

Total		100
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